

# **Covington Music Boosters**

Meeting Minutes  
5/15/17

## **I. Opening:**

The meeting of the Covington Band Boosters was called to order at 6:00 p.m. by Corey Smaltz. Those present were: Corey Smaltz, Laura Walters, Christy LaFoe, Shelley Lancaster, Denise Royce, Jim Royce, Tracie Allen, Sheri Coffing, Eric Crowder, Keith Steward and Kristina Steward. Minutes from the April 11, 2017 meeting were provided during the meeting. The minutes were used as an agenda.

## **II. Open Issues**

A. Treasury – An April report was presented. Our checking account balance, as of April 27, 2017 was \$19,214.99. Our Student Expense Account balance is \$11,388.72, leaving an available balance of \$7,826.27. Note: reimbursement has not been received from Music Travel Consultants for overpayments of the Nashville trip.

### **B. Fundraisers**

#### **1. Concession Stand**

a) Reimbursement to the school for tires purchased for the Concession Trailer – not paid yet

b) Menu changes:

(1) Baked potatoes didn't sell well. Suggestion was made to create a temporary sign for events when we sell them.

(2) Pizza Pretzels sales were sluggish. Some customers asked for marinara sauce. Suggestion was made to create a sign advertising them as a New Product for fall.

c) A new deep freeze was purchased and delivered.

d) No update about Mr. Booe replacing the sink cabinet.

e) County Market Store Credit cards were issued to Jim Royce, Denise Royce, Corey Smaltz, Shelley Lancaster and Tracie Allen.

f) Concession stand keys were issued to Jim & Denise Royce, Shelley Lancaster, Sheri Coffing and Tracie Allen.

g) We would like to organize a committee to oversee the restoration of the Concession Trailer. Keith Steward, Jim Royce, Eric Crowder and Laura Walters volunteered to be on the committee. It was suggested that we begin after the Covington Community Street Festival on June 2. We also need to ask about getting more amperage near the soccer and softball fields.

#### **2. T-shirt Fundraiser**

a) Mr. Calcamuggio provided us with a list of businesses that were mailed sponsor forms. We need to follow-up with some of these and incorporate others. Keith Steward volunteered to deliver some sponsor forms. Eric is still receiving new sponsorships.

#### **3. Marching Band Uniforms**

- a) According to Mr. Calcamuggio, our band numbers are growing and it was decided that we need to look towards purchasing new marching band uniforms.
- b) The following people volunteered to be on the Uniform Committee: Shelley Lancaster, Sheri Coffing, Tracie Allen, Jenny Goepner and Pam Norton.
- c) We have been invited to participate at Covington Community Street Festival on June 2. This festival was organized because WCIA is coming to do a story on our town. It was decided that we would agree to sell hot dogs, nachos & cheese, candy and drinks and that we will use the proceeds towards our marching band uniform fund.
- d) A suggestion was made to sell extra menu items at Football games, such as chili.

C. Concert Band – nothing new to report

D. Marching Band – Mr. Calcamuggio has set a mandatory meeting to announce the theme and summer schedule. The date is May 22 at 7:00 p.m. in the band room.

E. Color Guard – We were informed that some students believe they cannot be in other sports if they are in guard. There was also a discussion about last minute practice schedule conflicts and how it might be resolved.

F. Choir – not discussed

G. Committees

1. Banquet –

a. Spring Show Banquet after-action report:

- 1) Mr. Calcamuggio had a table layout to assist in setup. We used 15 round tables. Need to get a copy of that setup for future events.
- 2) The food was good.
- 3) There was a short-tempered server
- 4) We ran out of tea and Agave Azul refused to bring more. Had to send a runner to County Market to purchase sweet tea.
- 5) Next year we need more table set-up help.
- 6) Clean-up was exceptionally fast.
- 7) Next year, advertise in the elementary bulletin
- 8) A suggestion was made to change it up and try pulled pork next year.
- 9) We paid for 120 at \$7 each: \$840.
- 10) Actual ticket count was 128

b. Mr. C reported that Rene Keller at the Trophy Shop did not charge to make the name plates.

c. Letter Jackets?

2. Budget Committee – The 2<sup>nd</sup> checking account was created to issue Visa debit cards to concession stand committee members to make purchases for the stand with. Cards were issued to Shelley Lancaster, Jim Royce, Denise Royce, Tracie Allen and Laura Walters.
3. Bylaws – nothing new to report
4. Chaperone – No upcoming events reported
5. Communications – Sheri & Laura will ask Mr. Calcamuggio how we can help with creating a quarterly calendar of events. They will suggest a new band parent packet. Perhaps Mr. C. can use Remind.com to communicate to parents & students well in-advance of events.
6. Concession Stand – the team of managers seemed to work well
7. Concession Stand Scheduling – Signup.com works well for us.
8. Friday Night Football – nothing new to report.
9. Fundraising – Jenny suggested a new Boosterville fundraising idea
10. Refreshment – nothing new to report.
11. Scholarship – Jenny reported that the recipient will be Ashly Sigmon
12. Spirit Wear – nothing new to report
13. Trip – Jenny is writing a response for the grant we received.
14. Uniform – A suggestion was made to ask the MS band attire be concert black and white
15. Youth Football League Liaison – not discussed

### III. New Business

- A. Upcoming events
- a) 5/27/17 – CHS Graduation at 6:00 p.m.

### IV. Agenda for Next Meeting

1. Treasury - Full treasury report and band accounts balance
2. Officer Elections
3. Fundraisers
  - a) Trojan Complex Concessions
    1. Sink cabinet replacement
    2. Reimbursement to the school for the tires - update
    3. Concession Trailer restoration and title work - update
    4. Hometown Spotlight June 2 – follow-up
    5. Boosterville
    6. Bottled drink returns
    7. Clean up date
  - b) T-Shirts – update
    1. Order Forms
    2. Sponsorships outstanding
  - c) Marching Band Uniforms - update

4. Marching Band – update
  - a) 4<sup>th</sup> of July Parade – needs from Boosters?
  - b) Band Camp – needs from Boosters?
  - c) Family Night – Ice Cream Social
  - d) State Fair Band Day – Booster help
5. Guard – update
6. Committees (Active)
  - a) Budget/Finance
  - b) Communications/Media
    1. Website – updates
    2. Newsletter – first mailing
    3. Remind.com texts
  - c) Concession Stand Managers – update
  - d) Concession Trailer – update on restoration
  - e) Fundraising – new ideas
  - f) Uniform – update on price, style, number needed
7. Upcoming Events
  - b) 5/22/17 – Marching Band informational meeting 7:00 p.m. Band Room
  - c) 5/27/17 – CHS graduation at 6:00 p.m.
  - d) 6/26-6/30/17 – Marching Band Practice
  - e) 7/2/17 – 4<sup>th</sup> of July Parade
  - f) 7/11/17 – Music Boosters meeting 6:00 p.m.
  - g) 7/24-8/4/17 Marching Band Camp
  - h) 8/4/17 Family Night
  - i) 8/5/17 – State Fair Band Day

**V. Adjournment:**

The meeting was adjourned at 8:05 p.m. The next Music Boosters meeting has been scheduled for Tuesday, June 13 at 6 p.m. at Agave Azul

Minutes submitted by: Laura Walters