

# **Covington Music Boosters**

## **Meeting Minutes**

4/11/17

### **I. Opening:**

The meeting of the Covington Band Boosters was called to order at 6:00 p.m. by Marty LaFoe. Those present were: Marty LaFoe, Corey Smaltz, Laura Walters, Mr. Calcamuggio, Christy LaFoe, Shelley Lancaster, Denise Royce, Jim Royce, Pam Norton, Tracie Allen, Sheri Coffing, Julie Simpkins, McKenna Royce, Jessalyn Simpkins, and Elizabeth Walters. Minutes from the March 7, 2017 meeting were provided during the meeting. The minutes were used as an agenda.

### **II. Open Issues**

A. Treasury – February and March reports were presented. Our checking account balance, as of March 20, 2017 was \$16,569.66. Our Student Expense Account balance is \$11,388.72, leaving an available balance of \$5,180.94. Note: Corey believes the Student Expense Account balance is inaccurate because Music Travel Consultants owe us a refund.

#### **B. Fundraisers**

##### **1. Concession Stand**

a) The Coke Company donated a trailer to the band. It was in bad need of cleaning and refurbishing. The lights and electrical wiring will need to be restored. Marty stated that the school paid \$200 for new tires and wheels to be replaced so that he could pick it up. We took a vote and unanimously decided to reimburse the school for the expense. Corey has the bill of sale and mentioned that we wouldn't need to register the title and get plates as long as we don't use it outside of school property. We discussed the possibilities of using it at State Fair to haul food and equipment and for other fundraiser opportunities. We will discuss further restoration ideas and future plans at the next meeting.

b) Menu changes: Add pizza pretzels, baked potatoes, Gehl's cheese. Marty thinks we can order the cheese from Gold Medal. Laura will work with Shelley to order the Gehl's cheese and pizza pretzels. We plan to use the old machine in the Coke trailer.

c) It was decided that we need to add additional freezer space to the concession stand. Jim made a motion was made to spend up to \$400 on a deep freeze, Marty seconded. All were in-favor. Jim volunteered to contact Downs Appliance on Saturday.

d) No update about Mr. Booe replacing the sink cabinet.

e) Corey mentioned that the County Market store account cards were ready, but he had not picked them up yet.

##### **2. T-shirt Fundraiser**

a) Mr. Calcamuggio said he would send more T-shirt sponsor forms out.

##### **3. Music Dept.**

- a) Century Resources fundraiser was highly successful. Choir profit was \$1,212.60 and Bands profit was \$5,179.40.
- b) Mr. Calcamuggio said that sale opened up opportunities for State Fair show and next year.

C. Concert Band

- 1. Middle School earned a gold rating at ISSMA on March 11. High School earned a gold rating at ISSMA on April 8. Bus drivers were Marty and Corey.
- 2. They are gearing-up for the final performances of the year.
- 3. The next Middle School performance is April 20 in the MPR.
  - a) We discussed providing refreshments after the performance. We will ask for cookie donations and we will provide the punch.
- 4. The next High School performance is at the Spring Show on May 5.
- 5. Mr. Calcamuggio stated that the Wabash Area band and some 8<sup>th</sup> graders will help at the graduation performance on May 27.

D. Marching Band – Mr. Calcamuggio surveyed 7<sup>th</sup> and 8<sup>th</sup> graders and 34 have said they will march this summer.

E. Color Guard – Mr. Calcamuggio is organizing sign-ups.

F. Choir

- 1. The next performance is at the Spring Show on May 5.

G. Committees

1. Banquet –

- a. Agave Azul agreed to cater a dinner before the Spring Show on May 5. They quoted \$7 per person and we need to call 1 week ahead to confirm number of people. They need to arrive at 4:00 to set up and will need 5 tables to set food on and to use our Igloo cooler to store ice in. The meal will be served from 5:30 -6:30. Agave Azul will provide buffet style:
  - ✓ Enchiladas (ground beef and chicken)
  - ✓ Burritos (ground beef and chicken)
  - ✓ Tacos (ground beef)
  - ✓ Rice
  - ✓ Refried Beans
  - ✓ Tortilla chips
  - ✓ Lettuce, tomatos, cheese, sour cream, salsa, Pico De gallo, jalapenos, guacamole
  - ✓ Sweet and unsweet tea
  - ✓ Ice
  - ✓ Paper products
- b. We will create tickets and have the students sell them. The price will be \$10 advance, \$12 at the door. Student performers and workers as well as Mr. Calcamuggio and Mrs. France will eat for free.
- c. It was decided that the commission rate for students on sales would be \$5 per ticket sold toward their Student Expense account. Mr. Calcamuggio agreed to keep a spreadsheet to keep track of commission.
- d. Marty volunteered to set up tables and chairs after the lunch hour. Decorating volunteers were: Christy, Becky Pam and Sheri. We will post on the Facebook page for more volunteers.
- e. Marty said he would pour the drinks this year. Mr. Calcamuggio will ask 5-6 8<sup>th</sup> grade students to be servers.
- f. Band jackets were not ordered in time, but will be presented before school is out.
- g. A suggestion was made to use Veedersburg Trophy to customize the plaque awards. Mr. C will contact Rene Keller to get the plates made.

2. Budget Committee – Marty made a motion to create a 2<sup>nd</sup> checking account to issue Visa debit cards to concession stand committee members to make purchases for the stand with. Tracie seconded the motion and all were in-favor. Corey said he would go to Old National and get the process started.

3. Bylaws – nothing new to report

4. Chaperone – No upcoming events reported
5. Communications - Mrs. Smaltz is assisting Mr. Calcamuggio with updating the band website.
6. Concession Stand – Jim asked for a list of committee members to know who is in charge of ordering the different products. Laura will make one and post it in the stand.
7. Concession Stand Scheduling – Laura mentioned that one of the baseball games got rescheduled for the night of the Spring Show. She is looking for middle school parents to work the game on May 5. Tracie volunteered after she gets off the bus route.
8. Friday Night Football – nothing new to report.
9. Fundraising – see above
10. Refreshment – nothing new to report.
11. Scholarship – nothing new to report.
12. Spirit Wear – nothing new to report
13. Trip –
  - a) 28 people went on the trip to Nashville, TN. 22 students, 5 chaperones and 1 complimentary band director. They were accompanied by a tour guide.
  - b) The price was \$20,580 (\$735 per person). The Covington Community Foundation Grant of \$6,319 covered travel expenses. Covington Business Association paid \$500, Huli Huli BBQ donated \$300 and the Music Boosters paid \$4,400 (\$200 per student. This reduced the cost to approximately \$316.46 each.
  - c) Mr. Calcamuggio stated that it was a great trip and was well-organized by Music Travel Consultants. The tour guide commented that we had well-behaved students.
  - d) A suggestion was made that we begin planning the next trip and fundraising well in advance of the next event because of the high price. Mr. Calcamuggio suggested we begin that planning after December of 2017.
14. Uniform – nothing new to report
15. Youth Football League Liaison – not discussed

### III. **New Business**

- A. Upcoming events
  - a) 4/20/17 – MS Band Concert
  - b) 5/5/17 – Spring Show
  - c) 5/27/17 – CHS Graduation at 6:00 p.m.

### IV. **Agenda for Next Meeting**

1. Treasury - Full treasury report and band accounts balance
2. Fundraisers
  - a) Trojan Complex Concessions
    1. Sink cabinet replacement
    2. Menu changes
    3. Coke Trailer restoration and title
    4. Hometown Spotlight June 2
    5. Boosterville
  - b) T-Shirts - update
  - c) Music Dept. - update

3. Concert Band – issues/concerns
4. Marching Band -
5. Guard – update
6. Choir – update
7. MS Bands – issues/concerns
8. Committees
  - a) Banquet – after action report
  - b) Budget/Finance – update on making purchases for concessions and budgeting
  - c) Bylaws
  - d) Chaperone
  - e) Communications/Media
    1. Website – updated?
    2. Remind.com texts
  - f) Concession Stand Managers – update
  - g) Concession Stand Scheduling – update
  - h) Friday Night Football
  - i) Fundraising
  - j) Refreshment
  - k) Scholarship - recipient
  - l) Spirit Wear (basketball band shirts)
  - m) Trip Committee – Nashville update
  - n) Uniform (High School, Middle School)
  - o) Youth Football League Liaison
9. Upcoming Events
  - d) 5/22/17 – Marching Band informational meeting 7:00 p.m. Band Room
  - e) 5/27/17 – CHS graduation at 6:00 p.m.
  - f) 6/13/17 – Music Boosters meeting 6:00 p.m.

**V. Adjournment:**

The meeting was adjourned at 6:50 p.m. The next Music Boosters meeting has been scheduled for Monday, May 15 at 6 p.m. in the band room.

Minutes submitted by: Laura Walters