

# **Covington Music Boosters**

## **Meeting Minutes**

1/18/18

### **I. Opening:**

The meeting of the Covington Music Boosters was called to order at 6:05 p.m. by Jim Royce. Those present were: Nick Calcamuggio, Jim Royce, Corey Smaltz, Laura Walters, Jenny Goeppner, Pam Norton, Tracie Allen, Keith Steward, and Eric Crowder. Minutes from the December 14, 2017 meeting were provided during the meeting. Corrections to those Minutes: Pg. 4 Upcoming events: Winterguard performances will be 1/23 & 2/23. CMS Spring Concert will be 4/19/18. Also, ISSMA HS Organizational Contest will be 4/14 or 4/21. The minutes were used as an agenda.

### **II. Open Issues**

A. Treasury – An annual report was presented for 2017. Our checking account balance, as of December 29, 2017 was \$24,535.43. Our Student Expense Account balance is \$14,027.97, leaving an available balance of \$10,507.46.

#### **B. Fundraisers**

##### **1. Concession Stand**

- a) Laura hasn't heard any update from our Coke rep, Dave Whitaker, regarding obtaining the Concession Trailer title. She will try to follow-up before the next meeting.
- b) Grill – We will need storage recommendations before we can purchase one. Jim will contact Joe Gritten before the next meeting.
- c) Food cost and projections – We formed a committee including Jim, Denise, Sheri Shelley and Corey to analyze data we have now. They will decide, by group text, when to meet before the end of February.
- d) Servsafe, food vendor license - Tracie is still working to renew her Servsafe certification. She will update us next month.
- e) Bottled water left in the stand -We have transferred 20 cases to Athletic Boosters. They need an invoice to pay us for them. There are over 6 cases of bottled water in the stand. Corey said he would create the invoice.

##### **2. Boosterville – We received \$45 in December**

3. 50/50 Raffle – Danville Dashers have contacted Jim Royce about us selling Raffle tickets on 1/27, 2/2 and 2/24. We need 4 people to walk up and down the aisles until the beginning of the 3rd period when it is all turned in and the winner is announced. We take home 25% of all the money that is collected. Dashers will cover the admission for 4-6 people selling tickets, raffle tickets, buckets and change. All we have to do is show up. Before we can move forward with this fundraiser, we must get permission from Mr. Cunningham.

#### **C. Marching Band –**

- 1. Marching Band Uniforms - Not discussed
- 2. Mr. C. contacted Mrs. Hankins about the School spirit flag the cheerleaders use. She provided him with a receipt proving it actually belongs to the cheerleaders. They are willing to let us borrow it for State Fair Band Day.

D. Concert Band –

1. Our next concert is February 22 for High School band and choir.
2. 6th Grade Beginning Band concert on January 16 - Mr. C. reported that it was a great crowd. Next year, we may need to move it to the MPR.
3. Hosting Bi-County Honor Band – March 13, 2018
  - a) We received a check for \$894 from the Band Parents Endowment Fund through Covington Community Foundation. This is earmarked to help pay expenses for hosting.

E. Winter Guard –

1. 13 students are on the team.
2. They performed at the 1/16 girls basketball game. There was technical difficulty with the soundtrack. They perform again on 1/23 and 2/23 (senior night).

F. Committees

1. **Awards** – This discussion has been tabled until February so that Mr. Calcamuggio can think through the awarding of letter jackets and chevrons.
2. **Banquet** – we proposed having a pizza party at 6:00 p.m. on the final basketball game night. We will need to get a headcount before we order pizza. Revisit next month.
3. **Budget/Finance** – New group formed tonight. Revisit next meeting.
4. **Bylaws** – Possible changes were tabled until February meeting.
5. **Chaperone** – Nothing upcoming
6. **Communication/Media**
  - a) Website – has not been updated to receive fundraising ideas yet. Will keep a list below.
7. **Newsletter** – not discussed
8. **Fundraising ideas** –
  - a) Coat check at basketball games – liability issues
  - b) Car wash suggestions
  - c) Street Festival – June 1 at 4:00 p.m. – need to sign up
  - d) Shirt sponsors – begin in March
  - e) Valentine's Day - singing valentines
  - f) Playground Project Groundbreaking – March 3
  - g) 50/50 at the Danville Dashers hockey games – waiting for approval

- h) Agave Azul sponsored nights
  - i) Bag groceries at County Market
  - j) Using Boosterville to order supplies for concessions from Sam's Club
9. **Friday Night Football meals** – tabled until August 2018.
  10. **Refreshment** – not discussed
  11. **Scholarship** – possible name change tabled until February meeting.
  12. **Spirit Wear** – Bagnocche invoice received 1/30: \$1,896. Invoice doesn't include extra items that were shipped: 10 Adult Medium short sleeve t-shirts, 2 – XL short sleeve t-shirts, and 1 – 3X Dri Fit Hoodie.
  13. **Trip** – tabled until February 2018
  14. **Uniforms** – We proposed cleaning out the uniform room on 2/17/18 at noon.
  15. **Youth Football League Liaison** – tabled until August 2018.

### III. **New Business** – not discussed

### IV. **Agenda for Next Meeting**

1. Treasury - Full treasury report and band accounts balance
2. Fundraisers
  - a) Trojan Complex Concessions
    - 1) Final inventory (bottled water)
    - 2) Trailer – title
    - 3) Grill replacement – update
    - 4) Food vendor license (ServSafe)
    - 5) Spring athletic calendar needed to schedule workers
3. Concert Band
  - a) Report on upcoming events
  - b) Bi-County Honor Band hosting
4. Guard – Winterguard update
5. Committees (Active)
  - a) Awards – letter jacket follow-up
  - b) Banquet – Pizza party for 2/23. Need headcount, drinks, paper supplies, table, etc. Also, Spring Show on 5/4.
  - c) Budget/Finance - food costs and projection
  - d) Bylaws – revision to include letter jacket requirements
  - e) Chaperone
  - f) Communications/Media
    - 1) Website – update for fundraising suggestions
    - 2) Newsletter
    - 3) Facebook page and group – administrator and moderator changes made to limit who can post in the group.

- 4) Remind.com texts
  - g) Friday Night Football meals – tabled until August 2018
  - h) Fundraising – new ideas, 50/50 Raffle
  - i) Refreshment – 2/22?
  - j) Scholarship – possible name change
  - k) Spirit Wear- Tabled until October 2018.
  - l) Trip – Begin discussion of 2021 trip
  - m) Uniform – purge of uniform room to be scheduled for February 17, 2018.
  - n) Youth Football League Liaison – tabled until August 2018
6. Upcoming Events
- a) 2/17, 2/23 (Senior night) Varsity Basketball Games Pep Band Performances
  - b) 2/22/18 – HS Spring concert
  - c) 2/23 Varsity Basketball Games – Winterguard Performances
  - d) 3/10 or 3/17/18 – ISSMA MS Organizational Contest
  - e) 3/13/18 – Bi-County Honor Band
  - f) 3/17/18 – ISSMA MS Organizational Contest
  - g) 4/19/18 – CMS Spring Concert
  - h) 4/14 or 4/21/18 – ISSMA HS Organizational Contest
  - i) 5/4/18 – Fine Arts Festival (Star Wars theme)
  - j) 5/26/18 – CHS Graduation

**V. Adjournment:**

The meeting was adjourned at 7:15 p.m. The next Music Boosters meeting has been scheduled for Tuesday, February 13 at 6 p.m. in the band room.

Minutes submitted by: Laura Walters